

Goulburn Murray League Inc.

Board Member Position Description

Organisation: Goulburn Murray League Inc.
Position: Board Member
Reports to: Board Chair / President
Engagement type: Voluntary / Elected governance role

1. Role Purpose

The Board Member contributes to the effective governance, strategic direction and long-term sustainability of the organisation. The role supports the Board Chair / President, fellow Board Members and senior volunteers or staff to ensure the organisation is well governed, financially responsible, compliant with its obligations and focused on delivering positive outcomes for members, participants and the broader community.

2. Key Responsibilities

- Contribute to the development, approval and monitoring of the organisation's strategic plan, annual priorities and key objectives.
- Act in the best interests of the organisation and its members, participants and stakeholders at all times.
- Support sound financial oversight, including review of budgets, financial reports, funding decisions and material expenditure.
- Ensure the organisation complies with its constitution, rules, policies, relevant legislation, regulations, safeguarding requirements and applicable sporting body obligations.
- Identify, monitor and manage key organisational risks, including financial, reputational, operational, safety and governance risks.
- Promote a culture of integrity, inclusion, respect, child safety, volunteer support and community engagement.
- Support effective communication with members, clubs, volunteers, partners, sponsors, government, leagues and other key stakeholders.
- Participate in Board decision-making in a considered, respectful and informed manner.
- Maintain confidentiality of Board papers, discussions and sensitive organisational information.
- Declare and appropriately manage any actual, potential or perceived conflicts of interest.
- Delegate authority to manage the operations of the League
- Oversee and support the management of the League

3. Governance Duties

Board Members are expected to exercise reasonable care, diligence and skill in carrying out their role. They must act honestly, in good faith, for a proper purpose and in the best interests of the organisation. Board Members should understand their duties under the organisation's constitution, relevant incorporation legislation and any applicable governance standards.

4. Knowledge, Skills and Attributes

- Commitment to the purpose, values and success of the organisation.
- Understanding of community sport, club operations, volunteers and participant experience in the Goulburn Murray region
- Ability to think strategically and contribute constructively to group decision-making.
- Sound judgement, integrity and willingness to ask questions and challenge respectfully.
- Basic financial literacy and ability to review reports, budgets and risk information.
- Strong communication, collaboration and stakeholder engagement skills.
- Understanding of confidentiality, conflicts of interest and good governance practices.
- Willingness to complete induction, training and required compliance checks.

5. Time Commitment

Board Members are expected to attend scheduled Board meetings, the Annual General Meeting, relevant committee meetings where appointed, planning sessions and key organisational events where reasonably required. Additional preparation time is required to read Board papers, review reports and contribute to decisions between meetings where necessary.

6. Working Relationships

- Board Chair / President
- Other Board Members
- League Manager or staff where applicable
- Club representatives, members, volunteers and participants
- League, association, AFL Victoria, government, sponsor and community stakeholders

7. Requirements

- Eligibility to serve as a Board Member under the organisation's constitution and relevant legislation.
- Current Working with Children Check or equivalent clearance where required.
- Compliance with the organisation's code of conduct, child safety policies, conflict of interest policy and confidentiality requirements.
- Commitment to attend meetings and participate actively in Board activities.
- Completion of induction and any required governance, safeguarding or integrity training.

8. Term of Appointment

The terms of appointment will be determined in accordance with the organisation's constitution, rules or Board charter. Board Members are elected or appointed for a fixed term and are eligible for re-election or reappointment subject to the applicable governance requirements.

9. Review of Position Description

This position description should be reviewed annually, or earlier if required, to ensure it remains current and reflects the needs, structure and governance obligations of the organisation.